

## INVITATION TO PARTICIPATE IN MATCHMAKING EVENT

*Organized by Active Citizens Fund Latvia*

In order to facilitate the search for potential project partners, The Active Citizens Fund (ACF) in Latvia is hosting a matchmaking event that will take place on **26th January 2021** ONLINE and would like to invite Donor countries' (Iceland, Liechtenstein, Norway) CSOs to participate in this event. The event is organized in the frame of the ACF bilateral cooperation initiatives.

### What is a matchmaking event?

The matchmaking event seeks to offer opportunities for Latvian and Donor countries' CSOs to come together, share experience, discuss initial ideas for collaboration with the aim to eventually shape them into concrete **joint project proposals to be submitted under the ACF regular open calls**. The participants may also use this opportunity to discuss possibilities to organize **bilateral cooperation initiatives under the Fund for Bilateral Relations**, such as partner search visits, matchmaking events, thematic meetings or seminars.

### Target group

CSO representatives from Iceland, Liechtenstein and Norway interested in developing joint projects with Latvian CSOs are invited to join the online matchmaking event. The **main target group** for this event is CSOs in Latvia and Donor states interested in capacity building on CSOs and their personal (staff, board, members etc.), financial sustainability of CSOs and cooperation between CSOs.

### Some practical information

- The matchmaking event will be organized on ZOOM platform.
- Matchmaking event will be organized in 3 parts: an introduction and general information, thematic working groups and one-to-one meetings (see the agenda below).
- Organizations interested in participation should fill in an online application form **by 20th January**: <https://forms.gle/19TLrugLQP8aYkib9>
- Information about applicants will be used to facilitate the matching process with Latvian CSOs for working groups and one-to-one online sessions.
- Selection of CSOs will be based on the quality of answers provided in application.
- Organizations selected will receive ZOOM link for the meeting at least 24 hours before the meeting.
- Participant CSO should be capable to communicate in English.

## MATCHMAKING EVENT AGENDA

26<sup>th</sup> January 2021, online on Zoom platform

*Opening and working groups 11:00 – 13:00 CET*

*One-to-one meetings 13:20 – 14:20 CET*

1 <sup>st</sup> part	11:00	Opening of the ACF Matchmaking event <i>Welcome</i> <i>Program goals and opportunities</i> <i>How does matchmaking work</i>
	11:20	Strengthening capacity to ensure sustainability of CSOs <i>Why and How</i>
2 <sup>nd</sup> part	11:40	Thematic group discussions in 3* working groups <i>Strengthening organisational capacity</i> <i>Financial sustainability of CSOs</i> <i>Development of human resources</i>  <i>*number of groups depends on information indicated in application form.</i>
	12:50	Conclusion and subscription for one-to-one meetings
	13:00	<i>Break</i>
3 <sup>rd</sup> part	13:20	One-to-one meetings for bilateral cooperation for CSOs

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